

MINUTES  
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 383

July 1, 2026

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 383 (the "District") met in regular session, open to the public, at the offices of Municipal Accounts & Consulting, L.P., 1281 Brittmoore Road, Houston, Texas 77043, outside the boundaries of the District, on the 1<sup>st</sup> day of July, 2026, and the roll was called of the members of the Board being present:

|                    |                          |
|--------------------|--------------------------|
| John Porea         | President                |
| John J. Ryan       | Vice President           |
| Jeffrey Peters     | Secretary                |
| Jean M. Casagrande | Assistant Secretary      |
| Jody Chouinard     | Assistant Vice President |

and all of the above were present, thus constituting a quorum.

Also attending the meeting in person were: Raymond Salazara and Edward Cavazos, Jr. of Global Axis Security ("Global Access"); Tyler Leggett of Municipal Accounts & Consulting, L.P. ("MAC"); Kristy Schoonover of Tax Tech, Inc. ("Tax Tech"); James Parker of Pape-Dawson Engineers ("Pape-Dawson"); Scott Shelnett of Municipal Operations & Consulting, Inc. ("MOC"); Russell Wolff of Best Trash, LLC ("Best Trash"); Mike Others of McCall Gibson Swedlund Barfoot PLLC ("McCall"); Luis Cebrian of Storm Water Solutions, LLC ("SWS"); and David Oliver and Whitney Lington of Allen Boone Humphries Robinson LLP ("ABHR").

COMMENTS FROM THE PUBLIC

Director Porea offered any members of the public attending the meeting the opportunity to make public comment.

Mr. Cavazos discussed services offered by Global Access and took questions from the Board.

The Board reviewed an email received by the District regarding the installation of a memorial bench at Dove Manor pond. Discussion ensued. The Board concurred to deny the resident's request and requested for ABHR to follow up with the resident

There being no additional discussion related to public comment, the Board moved to the next agenda item.

## CONSENT AGENDA

The consultant reports were provided in advance of the meeting. Following review and discussion, Director Peters moved to approve the following items on the consent agenda: (1) the minutes of the June 3, 2026 regular meeting, as submitted; (2) tax assessment and collection matters; (3) financial and bookkeeping matters; (4) operating matters; (5) channel and pond maintenance matters; and (6) website and communications matters; and to direct that, where appropriate, items are filed appropriately and retained in the District's official records. Director Casagrande seconded the motion, which passed unanimously. Copies of all reports approved as part of the consent agenda are attached.

## ITEMS REMOVED FROM CONSENT AGENDA

There were no items removed from the consent agenda.

## GARBAGE AND RECYCLING MATTERS, INCLUDING ANNUAL CPI ADJUSTMENT

Mr. Wolff reviewed the annual Consumer Price Index ("CPI") adjustment in the District's monthly rate for garbage and recycling services, a copy of which is attached. Mr. Wolff noted that the CPI price adjustment will increase the District's garbage and recycling rate from \$22.67 to \$23.79 per month per residence, effective as of July 1, 2026.

Mr. Wolff discussed new property purchased by Best Trash for the construction of an additional Best Trash facility. The Board inquired about scheduling a tour of the new facility upon completion.

The Board inquired about the October e-recycle/shred event.

## APPROVE AUDIT FOR FISCAL YEAR END MARCH 31, 2026

Mr. Others reviewed the District's draft audit for the fiscal year ended March 31, 2026. Following review and discussion, Director Peters moved to approve the audit, subject to final director and consultant review, authorize filing of the audit with the Texas Commission on Environmental Quality ("TCEQ"), and direct that the audit be filed appropriately and retained in the District's official records. Director Casagrande seconded the motion, which passed unanimously.

## ADDITIONAL TAX MATTERS

There was no discussion on this agenda item.

## STORM WATER MANAGEMENT PLAN MATTERS, INCLUDING PROPOSALS FOR WORK

Mr. Cebrian reviewed the detention facility maintenance report prepared by SWS, a copy of which is attached.

The Board discussed turf establishment along the Thimbleweed detention pond and requested that Pape-Dawson follow up with Gleannloch Landscaping & Maintenance Company ("GLAMCO") regarding same.

The Board discussed erosion along the Prairie Clover detention pond.

The Board inquired about the NewQuest detention pond and maintenance of the detention pond.

The Board discussed an electrical pole located on the ground at the entrance of the Grove. The Board requested that Pape-Dawson follow up with CenterPoint Energy regarding the electrical pole.

The Board requested that SWS rename Segment I as North Lake pond for all future reports.

## ADDITIONAL CHANNEL AND POND MAINTENANCE, INCLUDING PROPOSALS FOR WORK

The Board discussed maintenance services performed by GLAMCO and associated costs. The Board concurred that (i) maintenance services not exceeding \$5,000.00 do not need prior Board approval and (ii) Director Ryan will serve as the District representative for communications with GLAMCO.

## UPDATE ON WATERLINE LOOP EASEMENT ACQUISITION MATTERS AND TAKE APPROPRIATE ACTION

Director Ryan updated the Board on the easements needed for the proposed waterline loop behind the CVS located on Champion Forest Drive. The Board inquired about options for obtaining the outstanding easements needed for the project. Discussion ensued regarding condemnation procedures for acquiring public property.

Following review and discussion, Director Peters moved to authorize proceeding with the condemnation process for the acquisition of the outstanding easements needed for the waterline loop project. Director Casagrande seconded the motion, which passed unanimously.

The Board inquired about the status of the contract for the waterline loop project.

#### ENGINEERING MATTERS

Mr. Parker reviewed the engineering report, a copy of which is attached.

Mr. Parker updated the Board on construction of the third water well. Mr. Parker discussed delivery of the motor for the project.

Mr. Parker updated the Board on the Wastewater Treatment Plant Improvements. Mr. Parker recommended approval of Pay Estimate No. 4 submitted by Hassell Construction Group LLC ("Hassell") in the amount of \$10,040.40, with the District's share being \$6,199.95.

Mr. Parker updated the Board on the Water Plant Nos. 1 and 2 Improvements. Mr. Parker recommended approval of Pay Estimate No. 4 submitted by McDonald Municipal & Industrial ("McDonald") in the amount of \$104,355.00, with the District's share being \$56,883.91. Mr. Parker stated the estimated completion date for the project is August 28, 2026.

Mr. Parker updated the Board on the Lift Station Nos. 1 and 2 Improvements. Mr. Parker recommended approval of Pay Estimate No. 3 submitted by McDonald in the amount of \$49,500.00, with the District's share being \$495.00.

Mr. Parker updated the Board on the repairs identified in the SWS biannual audit report of District facilities. Mr. Parker stated Double Eagle Erosion Solutions plans to mobilize June 29, 2026, weather permitting, to begin the repairs.

Mr. Parker updated the Board on Capital Improvement Plan ("CIP") projects. Mr. Parker stated Pape-Dawson will present a proposal for the lift station no. 5 rehabilitation project at the next Board meeting.

Mr. Parker discussed preparation of the upcoming bond application.

Mr. Parker discussed installation of a sidewalk along Champion Forest Drive, adjacent to the golf course. Mr. Parker stated Harris County Municipal Utility District No. 367 is submitting the project for the Harris County Precinct 3 Sidewalk Call for Projects. Mr. Parker requested a letter of support from the District to submit with the application to the Harris County Precinct 3 Sidewalk Call for Projects.

The Board inquired about contract time and percentage paid for CIP projects.

Following review and discussion, and based on the District engineer's recommendation, Director Peters moved to: (1) approve the engineer's report; (2) approve Pay Estimate No. 4 submitted by Hassell in the amount of \$10,040.40, with the District's share being \$6,199.95, for the Wastewater Treatment Plant Improvements; (3) approve Pay Estimate No. 4 submitted by McDonald in the amount of \$104,355.00, with the District's share being \$56,883.91, for the Water Plant Nos. 1 and 2 Improvement; (4) approve Pay Estimate No. 3 submitted by McDonald in the amount of \$49,500.00, with the District's share being \$495.00 for the Lift Station Nos. 1 and 2 Improvements; and (5) approve a letter of support for MUD 367's submission of the Harris County Precinct 3 Sidewalk Call for Projects application, for the installation of a sidewalk along Champion Forest Drive, adjacent to the golf course. Director Casagrande seconded the motion, which passed unanimously.

#### ADDITIONAL BOOKKEEPING MATTERS

Mr. Leggett discussed the capital project fund breakdown report, a copy of which is included in the bookkeeper's report.

Mr. Leggett discussed the utility commitment companies report, a copy of which is included in the bookkeeper's report.

Mr. Leggett discussed the sales tax revenue history report, a copy of which is included in the bookkeeper's report.

Mr. Leggett discussed the 5-year cash flow forecast report, a copy of which is included in the bookkeeper's report. Discussion ensued regarding the operating reserve fund and the capital reserve fund. The Board concurred to transfer \$2,500,000.00 from the operating reserve fund to the capital reserve fund in 2027 and to transfer \$2,000,000.00 from the operating reserve fund to the capital reserve fund in 2028 and the three years to follow.

The Board discussed the Association of Water Board Directors ("AWBD") summer conference, expenses for the AWBD summer conference, and attendance at the upcoming AWBD winter conference.

Following review and discussion, Director Peters moved to: (1) authorize MAC to transfer \$2,500,000.00 from the operating reserve fund to the capital reserve fund in 2027 and to transfer \$2,000,000.00 from the operating reserve fund to the capital reserve fund in 2028 and the three years to follow; and (2) approve reimbursement of eligible expenses for the AWBD summer conference, which the bookkeeper confirmed were submitted in accordance with the District's Travel Reimbursement Guidelines, and authorize interested directors to attend the AWBD winter conference. Director Casagrande moved to second the motion, which passed unanimously.

## NORTH HARRIS COUNTY REGIONAL WATER AUTHORITY ("NHCRWA") MATTERS

Director Casagrande and Mr. Shelnutt discussed NHCRWA's Surface Water User Forum held on June 30, 2026. Discussion ensued regarding Harris-Galveston Subsidence District's requirements for conversion to surface water.

### ADDITIONAL OPERATING MATTERS

Mr. Shelnutt updated the Board on the sanitary sewer manhole survey repairs and stated all repairs are complete.

Mr. Shelnutt updated the Board on the fire hydrant survey repairs and stated all repairs are complete.

Mr. Shelnutt presented a list of delinquent customers to the Board and reported the customers on the termination list were delinquent in payment of their water and sewer bills and were given written notification, in accordance with the District's Rate Order, prior to the meeting of the opportunity to appear before the Board of Directors to explain, contest, or correct their bills and to show why utility services should not be terminated for reason of non-payment.

Mr. Shelnutt stated he will discuss the annual Consumer Price Index ("CPI") adjustment to the operator's contract at the next Board meeting.

The Board inquired about accounts listed on the leak report, a copy of which is included in the operator's report.

Mr. Shelnutt updated the Board on improvements to District facilities, in relation to the Risk and Resiliency Assessment conducted last month. Discussion ensued regarding grant opportunities for upgrading District facilities.

Following review and discussion, Director Peters moved to authorize termination of delinquent accounts, in accordance with the District's Rate Order, and direct that the delinquent customer list be filed appropriately and retained in the District's official records. Director Casagrande seconded the motion, which passed unanimously.

The minutes from the most recent Operations Subcommittee meeting were provided to the Directors prior to the meeting and are attached.

### APPROVE INTERLOCAL AGREEMENT WITH HARRIS-GALVESTON SUBSIDENCE DISTRICT FOR THE WATER CONSERVATION SCHOOL PROGRAM

The Board concurred to take no action on this agenda item.

AUTHORIZE RENEWAL OF DISTRICT'S INSURANCE POLICIES, INCLUDING  
REVIEW OF ENGINEER'S LIST OF DISTRICT FACILITIES TO BE INSURED

Mr. Oliver noted the District's insurance policies with Arthur J. Gallagher & Co. ("Gallagher") will expire on August 1, 2026. The Board then reviewed a renewal proposal from Gallagher. Following review and discussion, Director Peters moved to approve the renewal proposal from Gallagher, including cybersecurity coverage. Director Casagrande seconded the motion, which passed unanimously.

REPORTS FROM DIRECTORS AND DISTRICT CONSULTANTS ON DISTRICT  
MATTERS

There was no discussion on this agenda item.

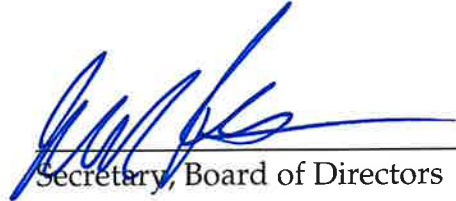
ATTORNEY'S REPORT

Discussion continued regarding condemnation procedures for acquiring the needed easements for the waterline loop project.

There being no further business to come before the Board, the Board concurred to adjourn the meeting.

(SEAL)



  
Secretary, Board of Directors

## LIST OF ATTACHMENTS TO MINUTES

|                                                  | <u>Page</u> |
|--------------------------------------------------|-------------|
| Tax report.....                                  | 2           |
| Bookkeeper's report.....                         | 2           |
| Operator's report .....                          | 2           |
| GLAMCO channel and pond maintenance report ..... | 2           |
| Website and communications report.....           | 2           |
| Best Trash CPI adjustment letter .....           | 2           |
| SWS detention facility maintenance report.....   | 3           |
| Engineering report.....                          | 4           |
| Operations Subcommittee meeting minutes .....    | 6           |



## ACTION LIST

| Action Item/Date Assigned                                                                                                                | Status/Comments                                                                                      |
|------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------|
| <b>Tax Tech</b>                                                                                                                          |                                                                                                      |
| <b>MAC/MFS</b>                                                                                                                           |                                                                                                      |
| <b>MOC</b>                                                                                                                               |                                                                                                      |
| Hold and not deposit the check received from STP for surplus generator until the bill of sale is fully executed (6/3/26)                 |                                                                                                      |
| Finalize sale of surplus generator (6/3/26)                                                                                              |                                                                                                      |
| Provided UCMR data at next meeting (5/6/26)                                                                                              |                                                                                                      |
| Assessment of fire hydrant repairs (5/6/26)                                                                                              | 6/3/26 - MOC to complete repairs in an amount not to exceed \$16,115<br>7/1/26 -all repairs complete |
| Follow up regarding impact of NHCRWA rate increases on the District (4/1/26)                                                             |                                                                                                      |
| Undertake TRE testing of effluent at the WWTP (9/3/25)                                                                                   |                                                                                                      |
| Complete Phase 5 smoke testing repairs at an estimated cost of \$8,000 (7/7/25)                                                          | 9/3/25 - Testing complete; MOC investigating two potential issues that may need to be repaired       |
| <b>Pape-Dawson</b>                                                                                                                       |                                                                                                      |
| Prepare proposal for lift station no. 5 rehabilitation (6/3/26)                                                                          |                                                                                                      |
| Follow up with GLAMCO regarding turf establishment along the Thimbleweed detention pond (6/3/26)                                         |                                                                                                      |
| Conduct site visit of Prairie Clover detention pond (6/3/26)                                                                             |                                                                                                      |
| Prepare bond application (6/3/26)                                                                                                        |                                                                                                      |
| Include additional information regarding each pending District project in the engineering report (6/3/26)                                |                                                                                                      |
| Conduct site visit of NewQuest detention pond with SWS (5/6/26)                                                                          |                                                                                                      |
| Arrange for hole on District property by Frank Elementary School to be filled (4/1/26)                                                   |                                                                                                      |
| Work with Property Acquisition Services, LLC to coordinate final offers for the easements needed for the waterline loop project (3/4/26) |                                                                                                      |
| <b>GLAMCO</b>                                                                                                                            |                                                                                                      |
| Conduct site visit of Thimbleweed detention pond (6/3/26)                                                                                |                                                                                                      |

| Action Item/Date Assigned                                                                                                   | Status/Comments                                                                                                                                                                                                                                                                                                     |
|-----------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Remove and replace dead trees and repair gate located at water plant no. 2, in the amount of \$1,722.50 (3/4/26)            |                                                                                                                                                                                                                                                                                                                     |
| Complete erosion repairs at Crescent Clover pond inlet in the amount of \$4,925.00 (3/4/26)                                 |                                                                                                                                                                                                                                                                                                                     |
| Install lock on District gate adjacent to Gleannloch Farms sports clinic (2/4/26)                                           |                                                                                                                                                                                                                                                                                                                     |
| Overseed the Grove detention pond (12/3/25)                                                                                 |                                                                                                                                                                                                                                                                                                                     |
| Provide replacement fencing options for the walking trail at Dove Manor and Crescent Cove (8/6/25)                          | 3/4/26 - Conduct a site visit with Director Casagrande                                                                                                                                                                                                                                                              |
| <b>Best Trash</b>                                                                                                           |                                                                                                                                                                                                                                                                                                                     |
| <b>Lake Pro</b>                                                                                                             |                                                                                                                                                                                                                                                                                                                     |
| <b>Storm Water Solutions</b>                                                                                                |                                                                                                                                                                                                                                                                                                                     |
| Provide permit compliance and inspections of the WWTP at a cost of \$8,000.00 (4/1/26)                                      |                                                                                                                                                                                                                                                                                                                     |
| Complete repairs and maintenance at the NewQuest detention pond following completion of the Sherman Williams store (9/3/25) | 9/3/25 - Board approved proposal in the amount of \$24,912<br>Project on hold pending completion of adjacent construction<br>5/6/26 - Board authorized site visit with Pape-Dawson to assess area and provide an updated proposal<br>6/3/26 - Authorize SWS to complete repairs in an amount not to exceed \$30,000 |
| <b>Double Eagle</b>                                                                                                         |                                                                                                                                                                                                                                                                                                                     |
| Complete repairs identified in the SWS biannual audit report of District facilities in the amount of \$81,151.00 (4/1/26)   |                                                                                                                                                                                                                                                                                                                     |
| <b>Directors</b>                                                                                                            |                                                                                                                                                                                                                                                                                                                     |
| All directors to complete cybersecurity training before August 31, 2026 and report completion to Ms. Lington (5/6/26)       |                                                                                                                                                                                                                                                                                                                     |
| <b>KGA/DeForest</b>                                                                                                         |                                                                                                                                                                                                                                                                                                                     |
| <b>Touchstone</b>                                                                                                           |                                                                                                                                                                                                                                                                                                                     |
| <b>ABHR</b>                                                                                                                 |                                                                                                                                                                                                                                                                                                                     |
| Begin condemnation process for acquiring easements for the waterline loop (7/1/26)                                          |                                                                                                                                                                                                                                                                                                                     |
| Finalize bill of sale for surplus generator (6/3/26)                                                                        |                                                                                                                                                                                                                                                                                                                     |
| Coordinate scheduling joint meetings with MUD 367 to tour areas of Gleannloch Farms (2/4/26)                                |                                                                                                                                                                                                                                                                                                                     |
| <b>Public Power Pool (P3)</b>                                                                                               |                                                                                                                                                                                                                                                                                                                     |
| <b>McCall Gibson</b>                                                                                                        |                                                                                                                                                                                                                                                                                                                     |