

MINUTES  
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 383

September 2, 2026

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 383 (the "District") met in regular session, open to the public, at the offices of Municipal Accounts & Consulting, L.P., 1281 Brittmoore Road, Houston, Texas 77043, outside the boundaries of the District, on the 2<sup>nd</sup> day of September, 2026, and the roll was called of the members of the Board being present:

|                    |                          |
|--------------------|--------------------------|
| John Porea         | President                |
| John J. Ryan       | Vice President           |
| Jeffrey Peters     | Secretary                |
| Jean M. Casagrande | Assistant Secretary      |
| Jody Chouinard     | Assistant Vice President |

and all of the above were present, thus constituting a quorum.

Also attending the meeting in person were: Tyler Leggett of Municipal Accounts & Consulting, L.P. ("MAC"); Jay Llamado of Tax Tech, Inc. ("Tax Tech"); Jennifer Mays and Delia Peterson of Pape-Dawson Engineers ("Pape-Dawson"); Scott Shelnutt of Municipal Operations & Consulting, Inc. ("MOC"); David Stuhlmiller of Storm Water Solutions, LLC ("SWS"); and Adisa Harrington and Whitney Lington of Allen Boone Humphries Robinson LLP ("ABHR").

COMMENTS FROM THE PUBLIC

Director Porea offered any members of the public attending the meeting the opportunity to make public comment.

There being no members of the public requesting to make public comment, the Board moved to the next agenda item.

CONSENT AGENDA

The consultant reports were provided in advance of the meeting. Following review and discussion, Director Peters moved to approve the following items on the consent agenda: (1) the minutes of the August 5, 2026 regular meeting, as submitted; (2) the annual report to be submitted in accordance with the District's Continuing Disclosure of Information Agreement and as required by SEC Rule 15c2-12; (3) tax assessment and collection matters; (4) financial and bookkeeping matters; (5) operating matters; (6) channel and pond maintenance matters; and (7) website and communications

matters; and to direct that, where appropriate, items are filed appropriately and retained in the District's official records. Director Casagrande seconded the motion, which passed unanimously. Copies of all reports approved as part of the consent agenda are attached.

#### ITEMS REMOVED FROM CONSENT AGENDA

There were no items removed from the consent agenda.

#### ADDITIONAL TAX MATTERS

The Board deferred discussion on the 2026 tax rate, pending receipt of certified values from Harris County.

#### STORM WATER MANAGEMENT PLAN MATTERS, INCLUDING PROPOSALS FOR WORK

Mr. Stuhlmiller discussed the new format for the detention facility maintenance report and then reviewed the detention facility maintenance report prepared by SWS, a copy of which is attached.

Mr. Stuhlmiller discussed inspection reports for District facilities, as listed in the detention facility maintenance report.

Mr. Stuhlmiller discussed a down tree located in Segment G. The Board requested for Pape-Dawson to follow up with Gleannloch Landscaping & Maintenance Company regarding the removal of the down tree.

Mr. Shelnutt updated the Board on the water levels at the Northlake pond.

Mr. Stuhlmiller updated the Board on repairs and maintenance for the NewQuest detention pond.

The Board requested for SWS to add maps to accompany the different Segments of District facilities, as listed in the detention facility maintenance report.

Following review and discussion, Director Peters moved to approve the detention facility maintenance report. Director Casagrande seconded the motion, which passed unanimously.

#### ADDITIONAL CHANNEL AND POND MAINTENANCE, INCLUDING PROPOSALS FOR WORK

There was no discussion on this agenda item.

## UPDATE ON WATERLINE LOOP EASEMENT ACQUISITION MATTERS AND TAKE APPROPRIATE ACTION

Ms. Mays updated the Board on the easements needed for the proposed waterline loop.

Ms. Mays updated the Board on appraisals for the following easements associated with the waterline loop: (i) Houston Stone Loch LLC; and (ii) Grand Champions Apartments, LLC.

## ENGINEERING MATTERS

Ms. Mays reviewed the engineering report, a copy of which is attached.

Ms. Mays discussed the wastewater treatment plant modifications and requested Board authorization to advertise the project for bids.

Ms. Mays updated the Board on construction of the third water well. Discussion ensued regarding the timeline for bringing the water well online. Ms. Mays recommended approval of the following Pay Estimates submitted by W.W. Payton Corporation ("W.W. Payton"): (i) Pay Estimate No. 13 in the amount of \$162,360.00, with the District's share being \$88,502.44; and (ii) Pay Estimate No. 14, and Final, in the amount of \$525,236.50, with the District's share being \$286,306.42. The Board requested for Pape-Dawson to hold payment on Pay Estimate No. 14 until the project is complete. Ms. Mays then recommended approval of Change Order No. 3 to the contract with W.W. Payton, to decrease the contract in the amount of \$269,835.00 to reconcile final quantities. The Board concurred that Change Order No. 3 is beneficial to the District.

Ms. Mays updated the Board on the Wastewater Treatment Plant Improvements. Ms. Mays recommended approval of Pay Estimate No. 5 submitted by Hassell Construction Group LLC ("HCG") in the amount of \$376,989.12, with the District's share being \$232,790.78.

Ms. Mays updated the Board on the Water Plant Nos. 1 and 2 Improvements.

Ms. Mays updated the Board on the Lift Station Nos. 1 and 2 Improvements.

Ms. Mays updated the Board on requests for utility commitments, as reflected in the engineer's report.

Ms. Mays updated the Board on Capital Improvement Plan ("CIP") projects. Ms. Mays stated Pape-Dawson will present a proposal for the lift station no. 5 rehabilitation project at the next Board meeting.

Ms. Mays and Ms. Harrington updated the Board on the bond application and discussed an updated preliminary summary of costs. Ms. Mays requested that the Board approve a revised Resolution Authorizing Application to the Texas Commission on Environmental Quality for Approval of Project and Bonds. Discussion ensued regarding the reimbursement of projects listed in the bond application.

Ms. Mays updated the Board on the Boudreaux Road realignment project and the associated Joint Participation Interlocal Agreement between the District and Harris County.

Following review and discussion, and based on the District engineer's recommendation, Director Peters moved to: (1) approve the engineer's report; (2) authorize Pape-Dawson to advertise the wastewater treatment plant modifications for bids; (3) approve Pay Estimate No. 13 submitted by W.W. Payton in the amount of \$162,360.00, with the District's share being \$88,502.44, for construction of the third water well; (4) approve Pay Estimate No. 14, and Final, submitted by W.W. Payton in the amount of \$525,236.50, with the District's share being \$286,306.42 for construction of the third water well, upon completion of the project; (5) approve Change Order No. 3 to the contract with W.W. Payton, to decrease the contract in the amount of \$269,835.00 to reconcile final quantities for construction of the third water well; (6) approve Pay Estimate No. 5 submitted by HCG in the amount of \$376,989.12, with the District's share being \$232,790.78 for the Wastewater Treatment Plant Improvements; and (7) adopt the revised Resolution Authorizing Application to the Texas Commission on Environmental Quality for Approval of Project and Bonds and direct that the Resolution be filed appropriately and retained in the District's official records. Director Casagrande seconded the motion, which passed unanimously.

The Board requested for Pape-Dawson to add a funding column to the project summary sheet listed in the engineering report.

#### ADDITIONAL BOOKKEEPING MATTERS

Mr. Leggett reviewed the bookkeeper's report and updated the Board on the 5-year cash flow forecast report, a copy of which is included in the bookkeeper's report.

The Board discussed the EVO report in relation to the setting of the District's 2026 tax rate. Discussion ensued regarding pending District projects.

#### NORTH HARRIS COUNTY REGIONAL WATER AUTHORITY ("NHCRWA") MATTERS

Director Casagrande stated the next NHCRWA meeting is scheduled for September 14, 2026.

## ADDITIONAL OPERATING MATTERS

Mr. Shelnutt updated the Board on the sanitary sewer manhole survey repairs and stated all repairs are complete.

Mr. Shelnutt presented a list of delinquent customers to the Board and reported the customers on the termination list were delinquent in payment of their water and sewer bills and were given written notification, in accordance with the District's Rate Order, prior to the meeting of the opportunity to appear before the Board of Directors to explain, contest, or correct their bills and to show why utility services should not be terminated for reason of non-payment. The Board inquired about renter versus owner accounts listed on the delinquent report.

Mr. Shelnutt requested Board authorization to write off one delinquent utility account totaling \$181.71 and send to a collection agency.

Mr. Shelnutt discussed the District's Rate Order and proposed adjustments to the current water and sewer rates. The Board concurred to make the following changes to the District's Rate Order: (i) increase the water rate from \$17.10 to \$18.10; and (ii) increase the sewer rate from \$16.25 to \$17.25.

The Board discussed the leak report, a copy of which is included in the operator's report.

Mr. Shelnutt discussed electrical issues for the well motor at water plant no. 2. Discussion ensued regarding repairing the well motor versus replacing the well motor. The Board concurred to authorize the Operations Subcommittee to determine the best course of action for repairs associated with the well motor at water plant no. 2.

Mr. Shelnutt requested Board authorization for MOC to begin Phase 2 of the sanitary sewer manhole survey. Discussion ensued regarding the manholes included in the Phase 2 survey.

Mr. Shelnutt updated the Board on improvements to District facilities, in relation to the Risk and Resiliency Assessment conducted in June. Mr. Shelnutt then updated the Board on contracting with a security specialist to review District facilities and equipment. Discussion ensued regarding security devices used to monitor District facilities.

Following review and discussion, Director Peters moved to: (1) authorize termination of delinquent accounts, in accordance with the District's Rate Order, and direct that the delinquent customer list be filed appropriately and retained in the District's official records; (2) authorize MOC to write off one delinquent utility account totaling \$181.71 and send the account to a collection agency; (3) amend the District's Rate Order as discussed; (4) authorize the Operations Subcommittee to determine the best course of action for repairs associated with the well motor at water plant no. 2; and (5)

authorize MOC to begin Phase 2 of the sanitary sewer manhole survey Director Casagrande seconded the motion, which passed unanimously.

The minutes from the most recent Operations Subcommittee meeting were provided to the Directors prior to the meeting and are attached.

#### REPORTS FROM DIRECTORS AND DISTRICT CONSULTANTS ON DISTRICT MATTERS

The Board discussed the upcoming October Board meeting and consultant attendance for the meeting.

Director Peters discussed the August 2026 Pearland Chamber Water Symposium.

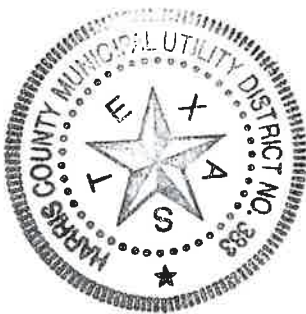
#### ATTORNEY'S REPORT

Ms. Harrington discussed a letter sent by the Homeowners Association ("HOA") to District residents and residents of Harris County Municipal Utility District No. 367 ("MUD 367"), regarding sidewalk repairs. Discussion ensued. The Board concurred for MOC to follow up with the HOA to further discuss the letter sent to District residents and MUD 367 residents.

Ms. Harrington reviewed the District's action list.

There being no further business to come before the Board, the Board concurred to adjourn the meeting.

(SEAL)



  
Secretary, Board of Directors

## LIST OF ATTACHMENTS TO MINUTES

|                                                 | <u>Page</u> |
|-------------------------------------------------|-------------|
| Tax report .....                                | 1           |
| Bookkeeper's report.....                        | 1           |
| Operator's report.....                          | 1           |
| GLAMCO channel and pond maintenance report..... | 1           |
| Website and communications report .....         | 2           |
| SWS detention facility maintenance report.....  | 2           |
| Engineering report.....                         | 3           |
| Operations Subcommittee meeting minutes.....    | 6           |

## ACTION LIST

| Action Item/Date Assigned                                                                                                                | Status/Comments                                                                                                                                 |
|------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Tax Tech</b>                                                                                                                          |                                                                                                                                                 |
| <b>MAC/MFS</b>                                                                                                                           |                                                                                                                                                 |
| <b>MOC</b>                                                                                                                               |                                                                                                                                                 |
| Begin Phase 2 sanitary sewer manhole survey (9/2/26)                                                                                     |                                                                                                                                                 |
| Add water from make-up well to Northlake pond as needed (8/5/26)                                                                         |                                                                                                                                                 |
| Follow up regarding impact of NHCRWA rate increases on the District (4/1/26)                                                             |                                                                                                                                                 |
| Complete Phase 5 smoke testing repairs at an estimated cost of \$8,000 (7/7/25)                                                          | 9/3/25 - Testing complete; MOC investigating two potential issues that may need to be repaired<br>9/2/26 - One remaining repair to be completed |
| <b>Pape-Dawson</b>                                                                                                                       |                                                                                                                                                 |
| Follow up with GLAMCO regarding down tree in Segment G (9/2/26)                                                                          |                                                                                                                                                 |
| Prepare proposal for lift station no. 5 rehabilitation (6/3/26)                                                                          |                                                                                                                                                 |
| Work with Property Acquisition Services, LLC to coordinate final offers for the easements needed for the waterline loop project (3/4/26) |                                                                                                                                                 |
| <b>GLAMCO</b>                                                                                                                            |                                                                                                                                                 |
| Remove downed tree in Segment G (9/2/26)                                                                                                 |                                                                                                                                                 |
| <b>Best Trash</b>                                                                                                                        |                                                                                                                                                 |
| <b>Lake Pro</b>                                                                                                                          |                                                                                                                                                 |
| <b>Storm Water Solutions</b>                                                                                                             |                                                                                                                                                 |
| Add maps of each Segment to monthly report (9/2/26)                                                                                      |                                                                                                                                                 |
| Provide permit compliance and inspections of the WWTP at a cost of \$8,000.00 (4/1/26)                                                   | 8/5/26 - Completing inspection photos                                                                                                           |
| <b>Double Eagle</b>                                                                                                                      |                                                                                                                                                 |
| <b>Directors</b>                                                                                                                         |                                                                                                                                                 |
| <b>KGA/DeForest</b>                                                                                                                      |                                                                                                                                                 |
| <b>Touchstone</b>                                                                                                                        |                                                                                                                                                 |
| <b>ABHR</b>                                                                                                                              |                                                                                                                                                 |
| Coordinate scheduling joint meetings with MUD 367 to tour areas of Gleannloch Farms (2/4/26)                                             | Meeting is scheduled for Monday, October 19 <sup>th</sup> at 6pm at the Rec Center                                                              |
| <b>Public Power Pool (P3)</b>                                                                                                            |                                                                                                                                                 |
| <b>McCall Gibson</b>                                                                                                                     |                                                                                                                                                 |
| <b>Best Trash</b>                                                                                                                        |                                                                                                                                                 |

| Action Item/Date Assigned                                                                                           | Status/Comments |
|---------------------------------------------------------------------------------------------------------------------|-----------------|
| Implement curbside collection of household hazardous waste in October (8/5/26)                                      |                 |
| <b>Property Acquisition Services</b>                                                                                |                 |
| Obtain appraisals for the Houston Stone Loch LLC and Grand Champions Apartments water line easement tracts (8/5/26) |                 |