

MINUTES
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 383

August 7, 2024

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 383 (the "District") met in regular session, open to the public, at the offices of Allen Boone Humphries Robinson LLP, 3200 Southwest Freeway, Suite 2400, Houston, Texas, outside the boundaries of the District, on the 7th day of August, 2024, and the roll was called of the members of the Board being present:

John Porea	President
John J. Ryan	Vice President
Jeffrey Peters	Secretary
Jean M. Casagrande	Assistant Secretary
Jody Chouinard	Assistant Vice President

and all of the above were present except Director Chouinard, thus constituting a quorum.

Also attending the meeting in person or by teleconference were: Tyler Leggett of Municipal Accounts & Consulting, L.P. ("MAC"); James Parker of Pape-Dawson Engineers ("Pape-Dawson"); Kristy Hebert of Tax Tech, Inc. ("Tax Tech"); Josh Rambo of McCall Gibson Swedlund Barfoot PLLC ("McCall"); Michelle Kincer of Storm Water Solutions, LLC ("SWS"); David Quin of Public Power Pool ("P3"); Adam Swonke of Gleannloch Landscaping & Maintenance Company ("GLAMCO"); Scott Shelnett of Municipal Operations & Consulting, Inc. ("MOC"); Tiera Gaston and Darrell Hatch of the Harris County Public Health Department; and Adisa Harrington and Whitney Lington of Allen Boone Humphries Robinson LLP ("ABHR").

COMMENTS FROM THE PUBLIC

Ms. Harrington offered any members of the public attending the meeting the opportunity to make public comment.

There being no members of the public requesting to make public comment, the Board moved to the next agenda item.

CONSENT AGENDA

The consultant reports were provided in advance of the meeting. Following review and discussion, Director Peters moved to approve the following items on the consent agenda: (1) the minutes of the July 3, 2024 regular meeting, as presented; (2) tax

assessment and collection matters; (3) financial and bookkeeping matters, including the quarterly investment report; (4) operating matters; (5) channel and pond maintenance matters; (6) website and communications matters; and (7) direct that, where appropriate, items are filed appropriately and retained in the District's official records. Director Casagrande seconded the motion, which passed unanimously. Copies of all reports approved as part of the consent agenda are attached.

Ms. Harrington noted that the Arbitrage Rebate Report for the District's Series 2019A Refunding Bonds reflects that no arbitrage rebate or yield reduction payment is due to the Internal Revenue Service.

ITEMS REMOVED FROM CONSENT AGENDA

There were no items removed from the consent agenda.

RECEIVE PRESENTATION FROM THE HARRIS COUNTY PUBLIC HEALTH DEPARTMENT ("HCPHD") AND TAKE APPROPRIATE ACTION

Ms. Gaston and Mr. Hatch discussed the HCPHD's wastewater-based epidemiology program and answered questions from the Board.

Following review and discussion, the Board requested for HCPHD to: (i) send the Board a link providing additional information about the wastewater-based epidemiology program; and (ii) send ABHR the proposed Interlocal Agreement for participation in the program, for ABHR review.

GARBAGE AND RECYCLING MATTERS

There was no discussion on this agenda item.

APPROVE AUDIT FOR FISCAL YEAR END MARCH 31, 2024

Mr. Rambo reviewed the District's draft audit for the fiscal year ended March 31, 2024. Discussion ensued regarding expenses classified in the "Other" category. Following review and discussion, Director Peters moved to approve the audit, subject to final director and consultant review, authorize filing of the audit with the Texas Commission on Environmental Quality ("TCEQ"), and direct that the audit be filed appropriately and retained in the District's official records. Director Casagrande seconded the motion, which passed unanimously.

REPORTS FROM DIRECTORS AND DISTRICT CONSULTANTS ON DISTRICT MATTERS

Mr. Quin discussed Public Power Pool ("P3") updates and answered questions from the Board.

STORM WATER MANAGEMENT PLAN MATTERS, INCLUDING PROPOSALS FOR WORK

Ms. Kincer reviewed the detention facility maintenance report prepared by SWS, a copy of which is attached. The Board requested for Touchstone to post "Five Ways to Prepare for Flooding", as presented in the SWS report, on the District website.

Ms. Kincer then reviewed a biannual audit report of District facilities prepared by SWS, a copy of which is attached. Discussion ensued regarding recommended repairs associated with District facilities and Harris County Municipal Utility District No. 367 ("MUD 367") facilities. The Board requested for SWS to coordinate with Pape-Dawson regarding ownership of the facilities and then prepare a follow-up report identifying which district is responsible for each recommended repairs, for consideration at the next Operations Subcommittee meeting.

ADDITIONAL CHANNEL AND POND MAINTENANCE, INCLUDING UPDATE ON SIDEWALK REPAIRS AT CRESCENT CLOVER POND

The Board discussed check no. 10085 payable to Gleannloch Landscaping & Maintenance Company ("GLAMCO") in the amount of \$31,950.00 for the sidewalk repairs at Crescent Clover pond. The Board concurred that all sidewalk repairs have been completed and to release check no. 10085 to GLAMCO.

ENGINEERING MATTERS

Mr. Parker reviewed the engineering report, a copy of which is attached.

Mr. Parker updated the Board on the revised path for the proposed waterline loop behind the CVS located on Champion Forest Drive.

Mr. Parker updated the Board on construction of the detention pond located at Boudreaux Business Park and stated seven bids were received for the project. Mr. Parker stated Pape-Dawson will recommend award of the contract at the next meeting.

Mr. Parker updated the Board on the lift station no. 1 pump and electrical replacement. He recommended the Board concur in MUD 367's approval of Pay Estimate Nos. 4, 5, and 6 and Final, payable to McDonald Municipal and Industrial

("McDonald"), in the respective amounts of \$7,661.25 (383's portion is \$645.84), \$1,135.00 (383's portion is \$113.80), and \$34,048.15 (383's portion is \$2,870.26).

Mr. Parker updated the Board on the construction of the third water well, as reflected in the engineer's report.

Mr. Parker discussed the final total cost for the emergency repairs to water well no. 1. Mr. Parker stated Pape-Dawson will present a change order reflecting the final total cost, for Board approval at the next meeting.

Mr. Parker updated the Board on requests for utility commitments, as reflected in the engineer's report.

Mr. Parker updated the Board on NewQuest's retail tract and recommended approval of two easements in connection to NewQuest's retail tract: (i) Sanitary Sewer Easement for 0.0738 acres; and (ii) Access and Maintenance Easement for 0.0686 acres.

Mr. Parker stated Pape-Dawson received a request from A-Beautiful Pools ("A-Beautiful") for District service for 2 equivalent single-family connections ("ESFC's"). It was noted that A-Beautiful is located outside of the District. Discussion ensued regarding potential out-of-District service fees and annexation fees related to A-Beautiful's request. The Board then discussed the necessary UCL deposit that would be needed from A-Beautiful if A-Beautiful were to be annexed into the District. It was noted that A-Beautiful would also be responsible for the cost to extend District lines for service. The Board concurred for Pape-Dawson to follow up with A-Beautiful to discuss the various fees and costs that would be associated with providing District service to A-Beautiful.

Mr. Parker updated the Board on the joint Capital Improvement Plan ("CIP") with MUD 367.

Mr. Parker updated the Board on the preparation of bond application no. 12 and stated the bond application was declared administratively complete on July 9.

The Board inquired about invoices from A All Animal Control ("AAAC").

Following review and discussion, and based on the District engineer's recommendation, Director Peters moved to: (1) approve the engineer's report; (2) concur in MUD 367's approval of Pay Estimate Nos. 4, 5, and 6 and Final in the respective amounts of \$7,661.25 (383's portion is \$645.84), \$1,135.00 (383's portion is \$113.80), and \$34,048.15 (383's portion is \$2,870.26), payable to McDonald, for the lift station no. 1 pump and electrical replacement; (3) authorize Pape-Dawson to prepare a change order for the water well no. 1 emergency repairs; (4) approve the Sanitary Sewer

Easement with NewQuest for 0.0738 acres; and (5) approve the Access and Maintenance Easement with NewQuest for 0.0686 acres. Director Casagrande seconded the motion, which passed unanimously.

The Board discussed the damaged wall located at Gleannbury Pointe Dr. and Brackenton Crest Dr.

The Board discussed the sound wall located along State Highway 99 adjacent to the North Lake subdivision. The Board requested for ABHR to follow up with the Texas Department of Transportation to discuss the sound wall further.

ADDITIONAL TAX MATTERS

Ms. Hebert reviewed a proposed amendment to Tax Tech's contract with the District for tax assessment and collections services.

Following review and discussion, Director Peters moved to approve the amendment to the contract with Tax Tech for tax assessment and collections services, subject to finalization. Director Casagrande seconded the motion, which passed unanimously.

ADDITIONAL BOOKKEEPING MATTERS

There was no additional discussion on bookkeeping matters.

ADDITIONAL OPERATING MATTERS

Mr. Shelnutt presented a list of delinquent customers to the Board and reported the customers on the termination list were delinquent in payment of their water and sewer bills and were given written notification, in accordance with the District's Rate Order, prior to the meeting of the opportunity to appear before the Board of Directors to explain, contest, or correct their bills and to show why utility services should not be terminated for reason of non-payment.

Mr. Shelnutt updated the Board on District facility operations during and after the recent hurricane, as reflected in the operator's report.

Mr. Shelnutt updated the Board on the Phase IV smoke testing and stated testing is scheduled to begin August 9. He then discussed the benefits of conducting smoke testing of the District's sanitary sewer system.

Mr. Shelnutt updated the Board on the request from Vietsubs & Boba Tea's ("Vietsubs") for District services and stated MOC has installed the grease trap for Vietsubs.

Ms. Harrington updated the Board on PFAS water sampling matters.

Mr. Shelnutt discussed the annual Consumer Price Index ("CPI") adjustment to the operator's contract, reflecting a 2.1% increase. A copy of the letter from MOC regarding the CPI adjustment is attached.

Following review and discussion, Director Peters moved to authorize termination of delinquent accounts, in accordance with the District's Rate Order, and direct that the delinquent customer list be filed appropriately and retained in the District's official records. Director Casagrande seconded the motion, which passed unanimously.

The minutes from the most recent Operations Subcommittee meeting were provided to the Directors prior to the meeting and are attached.

REPORTS FROM DIRECTORS AND DISTRICT CONSULTANTS ON DISTRICT MATTERS (CONTINUED)

The Board commended MOC for their services during the recent hurricane.

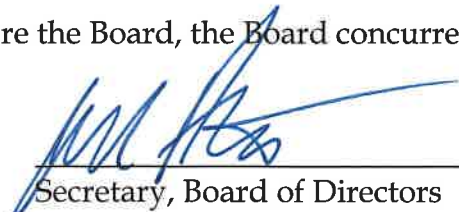
ATTORNEY'S REPORT

Ms. Harrington reviewed the action list.

There being no further business to come before the Board, the Board concurred to adjourn the meeting.

(SEAL)




Secretary, Board of Directors

LIST OF ATTACHMENTS TO MINUTES

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ACTION LIST

Action Item/Date Assigned	Status/Comments
Tax Tech	
MAC/MFS	
MOC	
Sanitary Sewer Inspection Program (8/7/24)	Phase III video inspection to be redone by MagnaFlow Phase IV smoke testing to begin 8/9/24
Prepare PFAS report for Board (7/3/24)	8/7/24 - PFAS testing scheduled for April 2025 and October 2025
Pape-Dawson	
Follow up with A-Beautiful Pools regarding request for services (8/7/24)	
Coordinate with SWS to update SWS bi-annual report to identify whether the District or MUD 367 is responsible for each recommended repair (8/7/24)	
Prepare a change order for the water well no. 1 emergency repairs (8/7/24)	
Follow up with A-Beautiful to discuss the various fees and costs that would be associated with providing service to A-Beautiful (8/7/24)	
Inspect the District's interceptors and prepare an inventory identifying the repairs needed and their respective priority (6/5/24)	
Coordinate with Harris County regarding Boudreaux Road realignment project and possible Interlocal Agreement (3/6/24)	
Update CIP to include project costs and split project costs (3/6/24)	Ongoing. Latest draft presented at the May 21, 2024 joint special board meeting.
Schedule facilities tour (3/6/24)	
Coordinate with GLAMCO to prepare an inventory of pending and completed repairs, similar to the inventory that MUD 367 maintains for its detention facilities (2/7/24)	
Obtain documentation/information needed to evaluate NewQuest's request for reimbursement of detention pond construction costs (11/1/23)	Site visit conducted with GLAMCO (12/6/23) Pape-Dawson is reviewing the documentation
Review and, where applicable, reclassify engineering fees relating to Jiffy Lube, Digestive Center and First Hartford (10/4/23)	

Action Item/Date Assigned	Status/Comments
GLAMCO	
Present proposal for removal of additional tree roots around Crescent Clover pond (7/3/24)	
Repair crack in concrete curb next to District manhole in The Grove (6/5/24)	
Coordinate with Costello to prepare inventory of pending and completed repairs, similar to the inventory that MUD 367 maintains for its detention facilities (2/7/24)	
Lake Pro	
Storm Water Solutions	
Update bi-annual report to reflect whether the District or MUD 367 is responsible for each recommended repair (8/7/24)	
Directors	
KGA/DeForest	
Touchstone	
ABHR	
Follow up with TxDOT regarding sound wall located along SH 99 next to North Lake subdivision (8/7/24)	
Review Interlocal Agreement for HCPHD wastewater-based epidemiology program (8/7/24)	
Finalize CTE for Boudreaux Business Park (6/5/24)	
Review amounts owed by Enclave of GFPB and Jiffy Lube and coordinate with the bookkeeper regarding collection options (4/3/24)	
If appropriate, prepare interlocal agreement with District and Harris County - Boudreaux Boulevard realignment project (3/6/24)	
Prepare wastewater service agreement with Adkisson for Boudreaux Business Park (3/6/24)	Pending
Public Power Pool (P3)	
McCall Gibson	