

MINUTES  
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 383

May 21, 2024

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 383 (the "District") met in special session, open to the public, on the 21<sup>st</sup> day of May, 2024, at Klein Volunteer Fire Department Station No. 8, 9600 Crescent Clover Drive, Spring, Texas 77379, inside the boundaries of the District, and the roll was called of the members of the Board:

John Porea	President
John J. Ryan	Vice President
Jeffrey Peters	Secretary
Jean M. Casagrande	Assistant Secretary
Jody Chouinard	Assistant Vice President

and all of the above were present, thus constituting a quorum.

Also present at the meeting were: Christopher Jacob, Daryl Austin, William McEnroe, Mike Dearing and Lena Lahasky, Board members of Harris County Municipal Utility District No. 367 ("MUD 367"); Serena Cavagnaro and Melissa Sanchez with the Gleannloch Farms Community Association ("GFCA"); James Parker, Jeff Pena and John Lacy of Pape-Dawson Engineers, Inc. ("Pape-Dawson"); Scott Shelnett of Municipal Operations & Consulting, Inc. ("MOC"); Tina Johnston of Artesian Financial Services ("Artesian"); and Adisa Harrington and Whitney Lington of Allen Boone Humphries Robinson LLP.

PUBLIC COMMENTS

There were no comments from the public.

CAPITAL IMPROVEMENT PLAN, INCLUDING PROJECT FUNDING

Mr. Pena and Mr. Parker reviewed the joint Capital Improvement Plan ("CIP"), a copy of which is attached. The Board discussed the potential rehabilitation of the wastewater treatment plant and options for maintaining the plant's capacity during major repairs. Mr. Shelnett noted that this summer, MOC will test plant capacity under a simulated major repair to see how the plant functions during a partial operation scenario.

Mr. Pena discussed CIP improvements listed for the District's lift stations.

Director Peters inquired about the concrete coatings for the wastewater treatment plant as listed in the CIP. Discussion ensued.

MUD 367 Director Jacob discussed a potential reclaimed water system for the districts. Mr. Pena then discussed opportunities to partner with the Texas Water Development Board ("TWDB") and/or other government entities with regard to funding a reclaimed water system. The Board inquired about the application process for TWDB funding. Discussion ensued regarding potential savings and related irrigation costs for the GFCA, in relation to a reclaimed water system.

REVIEW THE DISTRICT'S DROUGHT CONTINGENCY PLAN AND, IF APPROPRIATE, ADOPT AMENDED AND RESTATED DROUGHT CONTINGENCY PLAN

Ms. Harrington discussed the District's Drought Contingency Plan ("DCP") and options for amending the District's DCP to incorporate recent updates to the North Harris County Regional Water Authority's ("NHCRWA") DCP. The Board discussed the triggers listed in the NHCRWA's DCP and the District's DCP. The Board then discussed procedures for communicating with District residents regarding trigger conditions for the District's DCP and implementation of drought measures.

Following review and discussion, Director Peters moved to: (1) adopt an Order Adopting Amended and Restated DCP, as discussed, and direct that the Order be filed appropriately and retained in the District's official records; and (2) update the District website to add the Amended and Restated DCP. Director Casagrande seconded the motion, which pass unanimously.

HOMEOWNERS ASSOCIATION AND COMMUNITY MATTERS

The Board discussed the ownership of a 20-foot-wide strip of land located on the west side of Champion Forest Drive between Northpointe Boulevard and Gleannloch Estates Drive and the potential installation of a community sidewalk on the land. Director Ryan noted that GFCA would be responsible for installing and maintaining the sidewalk.

Following review and discussion, Director Porea moved to authorize ABHR to prepare a letter agreement between the District and the GFCA for funding of the installation of the sidewalk along the west side of Champion Forest Drive between Northpointe Boulevard and Gleannloch Estates Drive, with the cost to be split 50/50 with MUD 367, subject to the GFCA acquiring necessary permits and easements for the project. Director Casagrande seconded the motion, which passed unanimously.

Director Ryan discussed sound barrier walls associated with the Grand Parkway expansion. Following review and discussion, the Board requested for ABHR to follow up with the Texas Department of Transportation to discuss the matter further.

Discussion ensued regarding GFCA's planned rehabilitation of Sotherloch Lake, including the scope of work and anticipated costs.

The Board discussed the acoustic improvements at the Gleannloch Farms Recreation Center. Director Casagrande requested for the GFCA to send a note to the Orchestra Director at Klein Oak High School thanking him for his technical input regarding the improvements.

REPORTS FROM DIRECTORS AND DISTRICT CONSULTANTS ON DISTRICT MATTERS

There was no discussion on this agenda item.

CONSIDER PLAN REVIEW FEE DEPOSIT FOR VIETSUBS AND BOBA TEA AND TAKE APPROPRIATE ACTION

The Board discussed the \$2,500 plan review deposit previously approved by the Board in connection Vietsubs & Boba Tea's ("Vietsubs") request for District service. Following review and discussion, Director Porea moved to waive the deposit and instead charge Vietsubs directly for the applicable service-related fees associated with opening the premises, as outline in the District's Rate Order. Director Casagrande seconded the motion, which passed unanimously.

There being no further business to come before them, the Board concurred to adjourn the meeting.

(SEAL)



*JM Casagrande*  
Ass Secretary, Board of Directors

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